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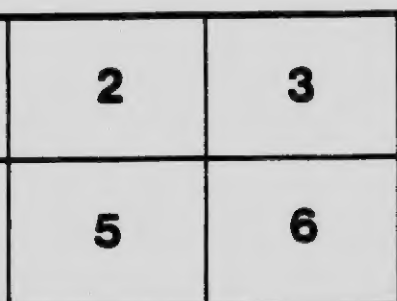
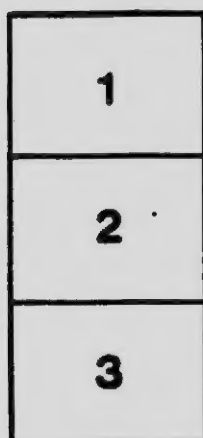
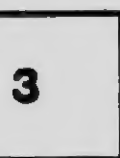
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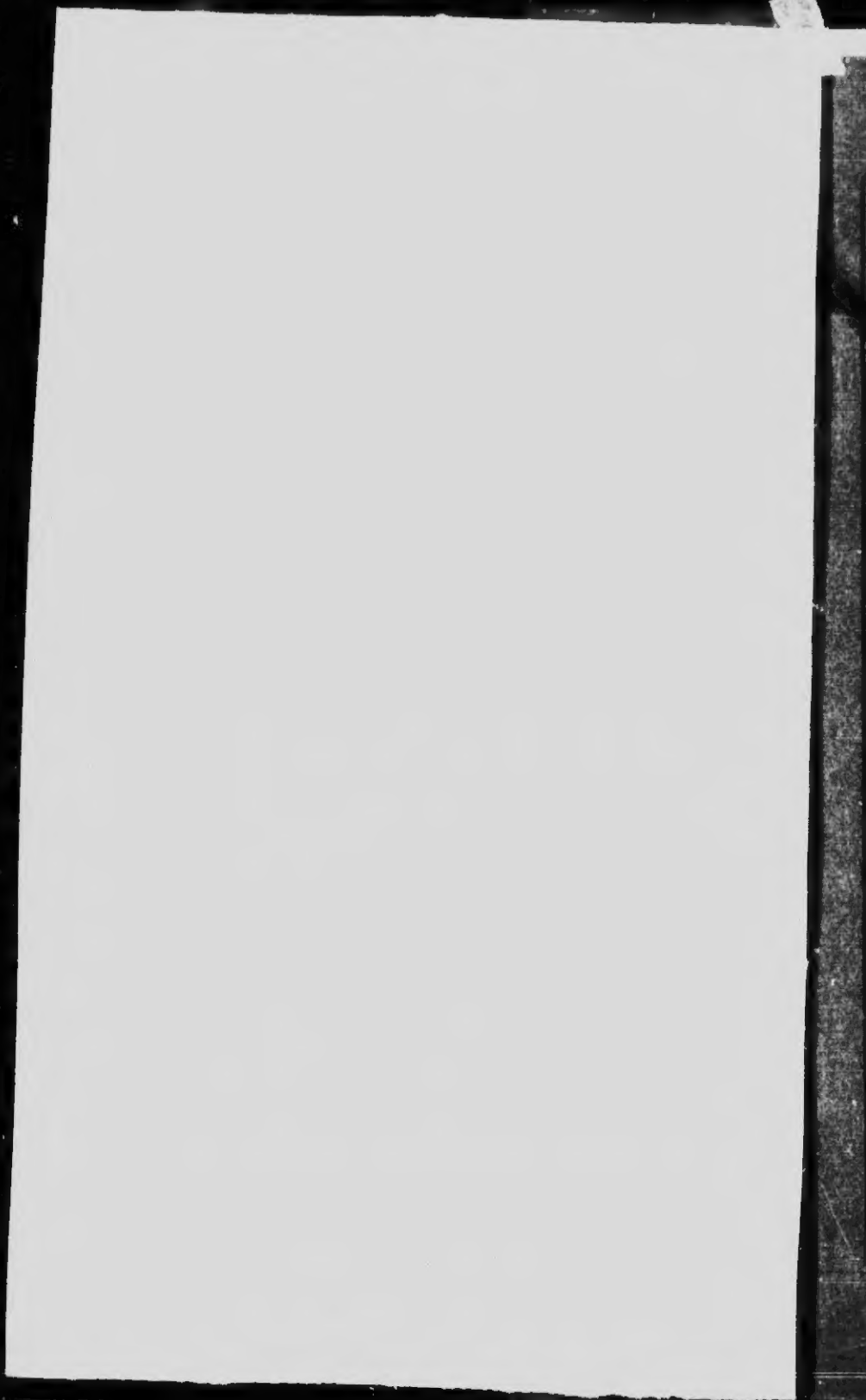
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THE TRUSTEES  
OF  
Glenwood  
Burying Ground

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RULES  
AND  
REGULATIONS

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PICTON, CANADA

1911

THE TRUSTEES  
.. OF ..  
Glenwood  
Burying Ground

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RULES  
.. AND ..  
REGULATIONS

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PICTON, CANADA

1911

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## Board of Trustees

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J. C. NORTH, Chairman.

F. T. WRIGHT

J. P. BLAKELY

M. ADAMS

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W. G. SEXSMITH,

Secretary-Treasurer.

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MISS CORA DORLAND,

Superintendent.

# General Information

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Glenwood Cemetery is within the Town Corporation limits, which means ease of access at all times.

Comprises about 150 acres with two miles of avenues and roads.

One of the great advantages which lot owners in this cemetery possess is the public character of the Trust, and the fact that its funds are used solely for purposes of administration and ornamentation and improvement of the grounds.

Persons desiring to purchase lots should visit the Cemetery where the Superintendent will be found in attendance and give all needed information. After selection has been made they should at once bring their lot tickets to the Secretary-Treasurer, for which a deed will be given.

Should any lot owner desire any extra care or labor on his lot, he can secure it by the payment to the Superintendent of such sum as may be agreed upon.

Schedule of charges in back pages of book.

The Trustees would particularly call the attention of all plot owners, who have not availed themselves of the perpetual care of plots, to the fact that the charges are moderate, and according to size of plots. All monies so received by the Trustees are receipted for in trust, for all time to come. The same is invested in bonds, and the interest only can be used and applied to the care of plots.

Many plot owners during their lives, pay for an annual care. We would strongly advise that in making their wills, they make provision for Perpetual Care; or if they have already made a will to attach a codicil bequeathing money for Perpetual Care of Cemetery Lot. A clause to the following effect will ensure care for all time:

Form for Clause in Will to Bequeath money for Perpetual Care of Lot:

I hereby direct my Executors to pay to the Trustees of Glenwood Cemetery Company, Picton, Ont., such sum of money as may be necessary to obtain from said Corporation an agreement

for the Perpetual Care of Lot No.....  
Plot....., Block....., in said  
Cemetery.

—  
Their plots will then be cared for  
and looked after when they and their  
children will have passed away to  
their quiet rest beneath the sod.

We are all anxious for our present  
welfare, but how few there are who  
are as willing and anxious to provide  
for the future care of their long rest-  
ing abode.

Then why not take a perpetual care  
at once? If you keep putting it off  
it is possible someone else will have  
to do it for you, if it's ever done at  
all.

All plot owners are equally interest-  
ed in Glenwood Cemetery, and it is  
necessary that they assist and help  
the Trustees who are each year striv-  
ing to work up to an ideal which will  
make our Glenwood Cemetery what it  
ever should be, worthy of the living,  
and a beautiful resting place for the  
dead, so that it may be said: "It  
makes one almost in love with death  
to be buried here."

Hallowed such grounds must always  
be, and surrounded they ever are with



associations so sacred that irreverence cannot intrude therein. .

It is necessary that plot owners assist and help the Trustees to build up the Perpetual Care Fund, to keep up the future care and general appearance of Glenwood Cemetery.

In some of the larger towns and cities they do not sell a cemetery plot without Perpetual Care. We do not see our way clear to make that demand just yet. But unless we can create a good Perpetual Care Fund when our lots are all disposed of there will be no income to keep up the general appearance and care of our past and present beautiful Glenwood Cemetery. This fact is plain to be seen in the many cemeteries that are provided with no future care fund. The old U. E. Loyalist Burying Ground, as well as many others, bear's silent testimony to the regrettable fact that no provision was ever made for Perpetual Care.

## Rules and Regulations

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One of the objects to be secured being the improvement and embellishment of the Cemetery, it is with the utmost confidence that the Trustees appeal to the citizens to aid them in the carrying out of the following Rules and Regulations.

### SALE OF LOTS

1. Lots for burial purposes will be sold for cash exclusively at such prices as may be determined upon by the Trustees, and according to the plans on file in the office of the Secretary-Treasurer and Superintendent.

Purchasers of lots acquire simply the right and privilege of burial of the dead and of constructing vaults or tombs and other monuments, subject to the Rules and Regulations from time to time in force.

No lot will be considered sold or reserved from sale until reported at the Secretary's office and approved by him.

2. Lots purchased will be conveyed

by the Trustees to the purchase on the form adopted by the Trustees, and such deed will be subject to the following regulations or such regulations as may from time to time be determined upon by the Trustees, as if embodied therein in full :

(a) Trees, shrubs, flowering or other plants, may be cultivated on lots, but only such varieties as are in good taste and in keeping with the general plan of the grounds and subject to the approval of the Superintendent and Trustees.

No tree or shrub growing within the lot may be removed or injured without the consent of the Superintendent and Trustees.

If any trees or shrubs situate in any lot shall in the opinion of the Trustees become by means of their roots or branches, or in any other way detrimental to the adjacent lots, drains, roads or walks, or prejudicial to the general appearance of the grounds or inconvenient to the public, the Trustees shall have the right to enter the said lot and remove the said trees or shrubs, or any parts thereof as may be considered detrimental, prejudicial, dangerous or inconvenient.

The throwing of rubbish on the roads or walks or any part of the ground is prohibited. Proper wire baskets are provided at convenient points on the grounds for the deposit of weeds, decayed flowers and plants, etc.

(b) Proprietors shall not allow interments to be made in their lots for a remuneration.

(c) The grantee or grantees under such conveyance shall not sell, transfer, assign or convey any such lot, or any interest therein, without first notifying the Trustees in writing of their intention so to do, and furnishing full particulars as to the name, address, occupation or other description of the party to whom it is proposed to sell or transfer; and a register of such sale, transfer, assignment or conveyance shall be recorded by the Secretary; and no such transfer shall be made while there are any arrears due upon the said lot.

(d) If any monument, or any structure whatever, or any inscription be placed in or upon any lot, which shall be determined by the Trustees for the time being to be offensive or improper, the Trustees may enter upon

the lot and remove the said offensive or improper object or objects.

3. Owners against whose lots there are no unpaid charges may dispose of the same as above and have the transfer recorded by the payment of two dollars for each transfer, but no transfer will be permitted except with the consent of the Trustees, and in Glenwood Cemetery such consent will not be given without the lot being placed under the perpetual care system.

### BOUNDARIES OF LOTS

The owner shall, on the issue of the deed, erect at his expense, under the direction of the Superintendent, suitable landmarks of stone at the corners of the lot or lots mentioned in the deed between 5 inches and 6 inches square and not less than 12 inches deep, and shall also cause the number of the section and lot to be legib'y and permanently marked thereon.

If the owner shall omit for ninety days after the issue of the deed to erect such landmarks, with the number aforesaid, the Trustees may cause the same to be done at the expense of the owner and charged against the lot.

Borders, fences, railings, walls, cut-stone copings and hedges in or around lots, are prohibited.

Where fences, hedges, copings and other enclosures heretofore erected around any lot have, by reason of neglect or age become objectionable in the judgment of the Trustees, the Trustees may have such enclosures removed.

#### CARE AND IMPROVEMENT OF LOTS

1. All lots should be properly sodded, the grass regularly mown, and the trees and shrubs kept trimmed, so that the Cemetery may be kept in uniformly good order, and in order to protect the grounds from injury by the introduction of irresponsible workmen such work to be done by the Superintendent at the expense of lot owners where such lot is not under perpetual care plan.

2. All owners of lots are required to keep in proper repair, at their own cost and to the satisfaction of the Superintendent, all stones, monuments and other erections upon such lots, and must remove all rubbish occasioned by the putting up or repairing of such stones, monuments or erections

to such places of deposit as are provided by the Superintendent for that purpose.

3. The Superintendent shall from time to time report to the Secretary any lot upon which the stones, monuments or erections are out of repair; whereupon the Secretary shall notify the owner of such lot that the same is out of repair, and that the same must be put in proper repair, to the satisfaction of the Superintendent, and in case any lot owner shall, after such notice, refuse or neglect for the space of three months to put any such stones, monuments or erections in proper repair, then the Superintendent may if authorized by the Trustees repair, remove or otherwise deal with the same.

4. All notices required by any by-law, rule or regulation, to be given to lot owners, may be given personally to the owner, or may be mailed to such owner, or his legal personal representatives, at his or their post office address as appearing in the books of the Trustees.

5. Implements or materials used in performing any work within the Cemetery, which may be left on any lot

or adjacent ground, must be removed by the owner thereof without delay; otherwise the obstruction may be removed by the Superintendent, and the expense charged to the said owner.

6. If any lot owner shall make any change in his lot interfering with the grading of the same it may be regraded by the Trustees at the expense of the owner.

7. No person shall make any walk or cut any sod in the Cemetery.

8. No chair or wooden or wire trellis or arch or iron rods of any description will be permitted to be brought upon the grounds. All seats must be benches of approved design and must be painted a dark green. Sprinkling pots must not be left upon any lot, tree, or shrub, but may be left at places designated by the Superintendent.

#### MONUMENTAL WORK AND FOUNDATIONS.

1. All foundations shall be built by the Trustees, and the location shall be subject to their approval.

2. All foundations must be of the same size as the bottom base.



3. Notice must be given the Superintendent before any monumental work is brought into the Cemetery.

Lettered boards designating graves will not be allowed.

5. Only one monument will be allowed in each lot, but one marker, level with the ground, may be placed at each grave in addition to the monument.

6. No slabs will be allowed unless placed in a horizontal position.

7. All monuments shall be made of cut stone, granite or marble.

8. The walls of underground vaults shall be confined within the limits of the premises, and they shall be at least 20 inches in thickness; the inside crown of the arch shall be at least four feet below the surface of the ground and not less than 20 inches in thickness, and the entrance to the same shall be covered with a stone slab at least 8 inches thick. And where the vault is excavated vertically in the side of a hill, there shall be double iron doors with a space of at least 18 inches between the outer and inner doors.

9. No steps to lots or vaults shall

be built without permission first being obtained from the Trustees.

10. No monumental work shall be delivered at the Cemetery until the foundation is completed, and the contractor is ready to proceed with the work of erection at once.

11. All workmen employed in the construction of vaults, erection of monuments, etc., must be subject to the control and direction of the Superintendent; and if the Trustees so direct any workman failing to conform to this regulation shall not be permitted to work in the grounds afterwards. Masons and stonecutters are required to lay planks on the lots and paths over which heavy materials are to be moved, in order to protect them from injury.

12. The Superintendent will, in all cases, designate the place where materials to be used in erecting monuments or excavating vaults are to be placed during the course of erection or excavation.

13. Heavy loads will not be allowed to enter the Cemetery when, in the opinion of the Superintendent, the roads are in an unfit condition.

## INTERMENTS

1. The Superintendent of the Cemetery or an assistant or some one in the employ of the Trustees is required to be in attendance at each interment.

2. In each case of burial a written statement giving the name, place of nativity, late residence, date of decease, disease or cause of death of the person to be interred, place of decease, names of parents (if not an adult), whether single, married, or widowed, occupation, time of interment, in what lot interred, and officiating minister, must be furnished to the Superintendent that an accurate register thereof may be made.

3. Notice of each interment to be made shall be given to the Superintendent at least eight business hours previous thereto, except under special circumstances, as the Trustees cannot be responsible for having graves prepared for funerals unless such notice shall be given.

4. No interment or disinterment will be permitted without the written order of the owner of the lot or of the person who may be designated, (as may appear on record at the office of the

Secretary), and all interments in lots shall be restricted to members of the family and relatives of the proprietor thereof unless by permission of the Trustees.

5. No grave or vault shall be opened for interment, or removal by any person not in the employ of the Trustees.

6. Persons ordering graves will be held responsible for charges incurred.

7. Mounds will not be allowed over graves.

8. When an interment is made a wire screen to cover the grave may be used, except in the case of a death from a contagious disease, when such screen shall not be allowed.

#### VAULT REGULATIONS

1. When a body is to be deposited in the Receiving Vault an order must be obtained from the Superintendent under the same conditions as prescribed for interments.

2. All bodies must be removed from vault by first of May in each year.

3. The remains of persons dying from contagious diseases are not receivable in the vault, but must be interred, and shall not be disinterred.

4. No body may be deposited in the Receiving Vault from May 1st to November 1st unless the same is enclosed in an air tight metallic casket or hermetically sealed zinc-lined box.

5. The Trustees reserve the right to remove a body deposited in the vault and inter it in the common ground at any time after the expiration of the time for which payment has been made or at any time should the condition of the body render its interment, in the opinion of the Superintendent, necessary or expedient.

#### SUNDAY INTERMENTS

1. The Cemetery will be closed against Sunday interments, except in cases of extreme necessity, and that it is necessary that the interment shall take place.

#### SINGLE GRAVE PLOTS

1. No monuments will be allowed in these lots except markers level with the ground, provided such markers shall not exceed two feet by eighteen inches on the surface and not less than six inches in depth for adults, and shall not exceed eighteen inches by twelve inches on the surface and

not less than four inches in depth for children.

### RULES CONCERNING VISITORS

1. Children under the age of twelve years shall not be admitted to the grounds except when in charge of an adult, who in all cases will be responsible for their good conduct.

2. No vehicle will be allowed to pass through the grounds at a rate faster than a walk.

~~3. Carriage~~ Drivers and others employed at funerals will not be allowed to turn their vehicles on the avenues but must drive around the section on the way out of the cemetery.

4. Drivers of carriages at funerals are required to remain in their seats, or by their horses, during the continuance of funeral ceremonies.

5. Proprietors of carriages and horses will be held responsible for any damage done by them or their drivers.

6. No horse may be left by the driver unfastened or fastened to a tree or where it may do injury.

7. Automobiles are not allowed to enter or be on the grounds.

8. No picnic party will be admitted in the grounds.

9. No dogs will be allowed on the grounds.

10. All persons are prohibited from taking flowers or plants on lots or graves from the Cemetery without special permission, or from picking any flowers, either wild or cultivated, or breaking any tree, shrub or plant, or writing upon, defacing or injuring any monument, fence or other structure in or belonging to the Cemetery.

11. Any person disturbing the quiet and good order of the place by noise or other improper conduct, or who shall violate any of the foregoing rules may be expelled from the grounds.

12. No gratuities shall at any time be given to any officer or employee, nor shall any reward be given for any personal services or attention. Any officer or employee found to have violated this rule may be at once dismissed.

13. The gates are opened for entrance at 7 a. m., and closed to visitors at sundown.

14. The Cemetery office will be open each week day and Sundays.

## SPECIAL RULES FOR MONUMENT DEALERS.

1. Dealers may specify on their orders the date they wish foundations ready, and must give at least fifteen days' notice before the work is required.

2. Bases for monuments and markers must be dressed on the under side to an even, level bed, leaving the stone of a uniform thickness.

3. Markers set in sockets will not be allowed, and only one marker to each grave.

4. Workmen must suspend their labors if in the immediate vicinity of an interment until the conclusion of the services.

5. All persons are prohibited from canvassing for orders or distributing business cards in the grounds of the Cemetery.

## SPECIAL RULES FOR GARDENERS

1. Gardeners or others employed by lot owners to plant flowers, etc., must remove all rubbish to such places of deposit as are provided for the pur-



pose, and carry on their work under the direction of the Superintendent.

2. No soil may be removed from any lot or from any space adjoining or between lots without a special permit.

3. No wire work will be allowed.

4. No tree or shrub will be allowed to be planted inside or outside any burial lot.

5. Application to plant must be made at the office of the Cemetery at least two days previous to planting.

6. Iron rods and hanging baskets are prohibited, and empty vases will be removed from all lots and graves after June 1st in each year.

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## CEMETERY LOTS

Lots of various sizes are offered for sale in the Cemetery varying in dimensions from single graves to full size plots as desired. Lots vary in price according to size and location.

## INTERMENT FEES

All charges to be paid to the Superintendent before interment is made.

Opening grave and attendance.....\$3.00

Adults, ground for single grave. 8.00

Children, (5 years or under), for  
single grave ..... 5.00

Children, (5 years or under) open-  
ing grave ..... 1.50

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## VAULTAGE FEES

For use of Vault, adult ..... 3.00

For use of Vault, child under 5  
years ..... 1.50

• • •

## USE OF CHAPEL FREE.

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Interments in Common Ground must be accompanied by a certificate from the Town Clerk.

## ANNUAL CARE FEES

One grave .....	\$ .50
9x16 ft. Plot .....	1.25
16x18 ft. Plot .....	2.00

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## PERPETUAL CARE OF PLOTS

One Grave Plot .....	\$10.00
Two Grave Plots .....	15.00
9x8 ft. Plot .....	20.00
9x16 ft. Plot .....	35.00
16x18 ft. Plot .....	60.00
18x32 ft. Plot .....	100.00

All Plots to be put in a fair condition by owners before Perpetual Care is taken at above figures.

